



mccs
MAITLAND COMMUNITY
CARE SERVICES

VOLUNTEER APPLICATION FORM

People and Culture Department

Name	
Address	
Phone	
Mobile phone	
Email	
Date of Birth	

Preferred Volunteer Roles (please mark X below)				
Social Support	Car Driving	Meal on Wheels	Bus & outings	Administration

How did you find out about volunteering with MCCS?
What skills can you bring to MCCS?

Do you see volunteering as a path to developing skills for gaining employment with MCCS or elsewhere?	Yes No
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What would you like to gain from volunteering with MCCS?

Availability - please mark with X in the box/boxes							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							

Emergency Contact	
Name	
Relationship	
Phone	
Mobile phone	



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Do you have any injuries, disabilities or health problems that could impact on your role as a Volunteer? (or endanger yours or another person's health or safety)		Yes No
Details:		
Dietary needs		
First aid needs that may require specific treatment in a medical emergency, such as severe allergies.		

Background	
Highest level of education	
Do you identify as Aboriginal or Torres Strait Islander?	
Do you have any previous Criminal Convictions that we need to be aware of?	
Current occupation	
Hobbies, skills, interests	
Volunteer experience	
Languages other than English	

Do you have a car available to use for your volunteer work?	Yes No
Is the vehicle comprehensively insured?	Yes No
Do you hold a current driving licence?	Yes No
DL Class	Expiry date: ____/____/____

MCCS requires a verbal reference prior to a Volunteer position being offered. Please nominate one person (not family) who would be suitable to provide a reference and advise them that MCCS will be contacting them. By providing these details, you have given permission for MCCS to contact your referee.	
Name	
Phone	
Mobile phone	



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How do you know this person?	
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Are you committed (at this time) to any other training, volunteering, work, travel plans etc that could affect your future availability?	Yes No
Details:	

How did you hear about volunteering roles with MCCS?
Details:

I understand that if accepted as a volunteer that:

- Referee checks are required
- A Police check is required
- The Code of Conduct and Ethics must be signed and complied with
- A position description will be provided
- Attendance at orientation and ongoing training sessions is mandatory
- All Volunteer activities are covered by Volunteer Personal Accident Insurance
- There is a six-month probationary period
- The Volunteer role requires effective team work and cooperation
- All MCCCS/AHLA Policies and Procedures must be complied with
- Work Health Safety guidelines must be followed

Signature		Date	
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Thank you for applying to Volunteer at MCCS. Please return this completed form via email to intake@mccs.org.au or print and post or deliver to:

MCCS
Units 3-6, 27 John Street
TELARAH NSW 2320
ATT: Volunteer Coordinator